

Highlight

CCO Handbook

COVER LETTERS TIPS & TRICKS

Download a FREE copy of the Handbook from the CCO Website

- STRUCTURE AND FORMAT ADVICE
- SAMPLE COVER LETTERS WITH JOB DESCRIPTIONS
- SET UP A QUICK CHAT APPOINTMENT FOR AN EXPRESS REVIEW SESSION



A well written cover letter can be the difference between getting an interview for your dream job or being passed to the “no” pile. Our CCO Handbook has structured advice and showcases how to tailor them based on the job description you’re applying to. [CLICK HERE](#) to learn more!

The Success Express Podcast



Do you have an out of state internship or job opportunity? Check out our latest episode of **The Success Express!** Our guest, Rachel Osborne, shares her internship experiences and gives advice for any student considering crossing state lines for a job opportunity.

[LISTEN HERE](#)

Connect with the CCO



Connect with us on LinkedIn

@PurdueCCO

Looking to stay up-to-date on what the CCO has to offer? Follow us on LinkedIn for the latest updates on events, workshops, career-related advice, and more!

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Graduate School

QUESTIONS TO PONDER:

- Is there a specific subject area I want to learn more about?
- Could gaining knowledge in a focused area, in addition to my undergraduate knowledge, benefit me in the job market?
- Am I passionate enough about this material to continue studying and producing work in the field?
- Would it make more sense for me to go directly to graduate school, or take a few years off and reconsider the option in the future?

Many students grapple with the question of whether or not to pursue a graduate degree as they near graduation. Our checklist of questions can help with self-reflection to determine if this next step is best for you. Check out the “Graduate School” section underneath the Students tab on our website to learn more!

[CLICK HERE](#)

CCO Calendar



Mark your calendars: **Nursing Network Night** (March 17), **Teacher Recruitment Day** (March 30), **Social Impact Expo** (April 7), and the **Just In Time Job Fair** (April 21) are all upcoming events.

Visit the CCO Calendar for specific dates, times, and virtual platform information.

[CLICK HERE](#) to learn more!

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Visit the CCO website for a full list of upcoming virtual webinars, workshops, job fairs and other events.